

# OSMANIA UNIVERSITY COLLEGE FOR WOMEN

(Autonomous)

Koti, Hyderabad  
Telangana State - 500095  
**NAAC Accredited 'A'**

Constituent College of Osmania University



## Annual Quality Assurance Report (2017-2018)

Submitted to  
**The Director**  
**National Assessment and Accreditation Council (NAAC)**  
An Autonomous Institution of University Grants Commission  
P.O.Box No. 1075, Nagarbhavi, Bangalore - 560072

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

1.1 Name of the Institution

University College for Women (Autonomous)

1.2 Address Line 1

Koti

Address Line 2

Hyderabad

City/Town

Hyderabad

State

Telangana

Pin Code

500095

Institution e-mail address

[oucwkoti@gmail.com](mailto:oucwkoti@gmail.com)

Contact Nos.

040-24657813 & 040-24737692

Name of the Head of the Institution:

Prof. Prashanta Athma, Principal

Tel. No. with STD Code:

040-24657813

Mobile:

+91 9849517133

Name of the IQAC Co-ordinator:

Mr. M.V. Subba Rao

Mobile:

+91 9989333517

IQAC e-mail address:

iqacoucwkoti@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

APCOGN10006

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/36/RA/01 dt.20-5-2005

1.5 Website address:

www.oucwkoti.ac.in

Web-link of the AQAR:

<http://www.oucwkoti.ac.in/AQAR2017-18.doc>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	5 star		1999	5 years
2	2 <sup>nd</sup> Cycle	A		2005	5 years
3	3 <sup>rd</sup> Cycle	B		2013	5 years
4	3 <sup>rd</sup> Cycle	A		2015	5 years

1.7 Date of Establishment of IQAC : DD/MM/YYYY

2006

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011

- i. AQAR\_2012-13\_\_\_\_\_ (January 2015)
- ii. AQAR\_2013-14\_\_\_\_\_ (January 2015)
- iii. AQAR\_2014-15\_\_\_\_\_ (December 2018)
- iv. AQAR\_2015-16\_\_\_\_\_ (December 2018)
- v. AQAR\_2016-17\_\_\_\_\_ (December 2018)
- vi. AQAR\_2017-18\_\_\_\_\_ (December 2018)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes  No

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Osmania University – UCW is a Constituent College of OU

1.13 Special status conferred by Central/ State Government—**UGC** /CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

6

2.11 No. of meetings with various stakeholders:

No.

Faculty

Non-Teaching Staff

Students

Alumni

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos  1 International  National  State  Institution Level- 07

(ii) Themes

### 2.14 Significant Activities and contributions made by IQAC

- ✓ IQAC with the help of Research Committee monitors the research activities undertaken in various Departments.
- ✓ The members of the IQAC coordinate with the Students Advisors in organising the co-curricular activities for the students.
- ✓ The IQAC along with the various Student Support Committees checks & monitor the quality control in the hostels, maintenance of the rest rooms, Library & Cyber Cafe upgradation.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
<p>✓ To provide the students with various skills required to improve their employability and to enhance the knowledge of the faculty</p>	<p>✓ Skills Development Programs given below were organised.</p> <ol style="list-style-type: none"> <li>1. Placement Training Programme on 10<sup>th</sup> August, 2017 by Commerce Dept.</li> <li>2. Teachers Training Workshop by Institute of International Teachers Training in collaboration with UCW on 22<sup>nd</sup> August, 2017</li> <li>3. National symposium on Food safety challenges in Nutrition Transition on Saturday 26<sup>th</sup> August 2017 by Dept. of Food and Nutrition.</li> <li>4. Two day National Workshop on “Digitization: E-Sensitization and E-Learning” , on 7<sup>th</sup>&amp; 8<sup>th</sup> September, 2017 by UCW.</li> <li>5. Seminar on “Health and Hygiene” on 13<sup>th</sup> September, 2017 by Department of Zoology</li> <li>6. Two day National Conference on Plant Science Research: Current Status &amp; Future Challenges on Dec 7-8, 2017, organised by Dept. of Botany.</li> <li>7. Two day National Seminar on</li> </ol>

	<p>“Tourism in India: Prospects and Challenges” on Jan 19-20, 2018 by Dept. of Commerce.</p> <p>8. Programme of “ Oil &amp; Conservation month “ 05<sup>th</sup> February, 2018 by Dept. of Chemistry.</p> <p>9. Women Awareness Programme by Women’s Cell , UCW on 21<sup>st</sup> March, 2018</p> <p>10. Health check-up for Women on 22<sup>nd</sup> March, 2018 by Dept. of Food and Nutrition.</p> <p>11. Two day National Workshop on Perspectives in Chemistry &amp; Allied subject Practicals for UG Teachers on 28-29 March, 2018 by Dept. of Chemistry.</p> <p>12. Bonsai Training to the UG &amp; PG Botany Students conducted by the Dept. of Botany on 28<sup>th</sup> March,2018.</p>
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*\* Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body      Yes  No

Management       Syndicate       Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	20	-	9	-
UG	8	-	3	-
PG Diploma	3	-	2	-
Diploma	1	-	--	-
Certificate	2	-	1	-
Others	--	-	--	1
<b>Total</b>	34	-	15	1
Interdisciplinary	1	-	1	-
Innovative	-	1	1	-

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option /

**Open options (UG); CBCS (PG) Elective option (UG&PG)**

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	28
Trimester	--
Annual	4 (Certificate & Diploma)

##### 1.3 Feedback from stakeholders\*

Alumni  Parents  Employers  Students

*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, Second and third year syllabus in Mathematics has been changed as per college CBCS which has been approved by BOS.

ZOOLOGY Syllabus for I year has been ratified and unitization has been done in order to maintain the similarity and uniformity on par with other life sciences paper. Moreover marks and credits have been ratified as per our college CBCS pattern which was approved by the BOS



PHYSICS: There will be three elective papers for Paper VI. Shifted Paper V to Paper VII.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	50	44	03	03	-

2.2 No. of permanent faculty with Ph.D.

41

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

-

26

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	17	40	5
Presented	17	40	5
Resource Persons	-	-	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

**Interactive learning:**

**Collaborative learning:**

Demonstration programmes, on-the –job training in summer, self governed programme offered by students, questionnaires

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- ✓ Continuous internal assessment, announcement of examination & evaluation schedule, multiple choice questions & fill up the blanks are a part of the examination system.
- ✓ External practical exams for even semester are adopted.
- ✓ Double valuation at PG level.
- ✓ Revaluation at UG level on application by the students.
- ✓ Project works & Report Evaluation

**2017 – 2018 Reforms:**

Instant completion Examinations will be conducted in 2017 – 2018 academic year.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

09
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as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

65-75%
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2.11 Course/Programme wise distribution of pass percentage (April 2017):

Title of the Programme	Total No. of Students appeared	Division								
		Distinction %	I	I%	II	II%	III	III%	Pass	Pass%
B.A.	175	==	116	66.28	24	13.71	==	==	03	1.71
B.Com.	285	==	278	97.54	==	==	==	==	==	==
B.Sc.	550	==	491	89.27	09	16.36	==	==	==	==

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC helps various Departments to organize Seminars/Workshops/Conferences and publish research based papers.
- The feedback from the various stakeholders is analyzed and guidance is given to the Departments in taking appropriate action.
- The members of IQAC coordinate with the Student Advisors in organizing the co-curricular activities for the students.
- Some of the members of IQAC are also the members of the Examination Committee who monitor the performance of the students while analyzing the results and suggest academic programs for maintaining the quality checks.
- The IQAC provides the information to the Departments relating to the inputs/skills required by the various organizations which have visited the College for the Campus placements so that the same may be included either in the course curriculum or organize

the lectures/workshops for the same and train the students accordingly. One such action taken is organization of Personality Development and Communication skills classes.

#### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	05
UGC – Faculty Improvement Programme	01
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	06
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	02
Others	Organised and participated in <ol style="list-style-type: none"> <li>1. National Symposium on Food Safety-Challenges in Nutrition Transition.</li> <li>2. Seminar on IDARA- E- DABISTAANE HIJAZ.</li> <li>3. Two day seminar on Salateen-E- Daccan Aur Urdu Zaban O Adab ka Faroogh</li> <li>4. Two day National Conference on Plant Science Research: Current Status &amp; Future Challenges.</li> <li>5. Two day National Seminar on “Tourism in India: Prospects and Challenges”</li> <li>6. Two day seminar on Women Awareness and Health Management.</li> </ol>

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	-	-	-
Technical Staff	22	01	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC encourages the various departments in organizing awareness programs, lectures to sensitize the students about the socially relevant activities and to promote scientific temper among the students and the faculty.
- The college is also organizing workshops, conferences, seminars for UG & PG students and research scholars to promote research culture and aptitude among the students and faculty.
- The institution organizes study tours and exhibitions related to their subject areas. This will be useful for the faculty, research scholars and the students to enhance the practical knowledge in the subject.
- The college also conducts visits to the scientific organisations to update the latest developments in their respective areas.
- College also celebrates National festivals, traditional day, Yoga day, tree plantation programs in the college campus and encourages the students to participate in all the events. This will help them to understand the importance of our history, culture and environment issues.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	02	02	02	
Outlay in Rs. Lakhs	6.4 lakhs 12.6 lakhs (Botany)		UGC-MJRP	

#### 3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	01	05 (2 minor + 3 BSR start up)	05	
Outlay in Rs. Lakhs		24 lakhs		

### 3.4 Details on research publications:

	International	National	Others
Peer Review Journals	13	31	
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

1.2 to 6.4

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received
Major projects	2015-2018	UGC MJRP (2- Botany)	6.4lacs 12.6 lacs	
	2015-2018	DST FIST (Chemistry)	50.00 lakhs 6	
Minor Projects	2 minor (chemistry)	UGC-Start ups	5.5.00 lakhs	
	I Minor (Commerce)	UGC-SERO	3.00lakhs	
	2017-2019 1 minor (Maths) 2016-2018	NBHM	3.00 lakhs	
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)	3 BSR start up grant Chemistry)	UGC	18 lakhs	
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences/Workshops/Seminars organized by the Institution

Level	International	National	State	University	College
Number		10	-		
Sponsoring agencies			UGC;ICSSR OU Centenary celebrations		

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : (for the year 2015-2018)

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
			04			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

32

14

3.19 No. of Ph.D. awarded by faculty from the Institution

03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 8 SR 4 Project Fellows - Any other 02

3.21 No. of students Participated in NSS events: Awareness: 400 students

University level 20 State level 09

International level - National level 5

3.22 No. of students participated in NCC events:

University level - State level - National level 5

International level -

3.23 No. of Awards won in NSS: April 2017-2

University level 3 State level 2 National level -

International level -

3.24 No. of Awards won in NCC:

University level - State level - National level 2

International level -

### 3.25 No. of Extension activities organized

University forum	5	College forum	8		
NCC	-	NSS	14	Any other	-

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility .

Major activities of the college were conducted by the NSS voluntaries of the college. National Service Scheme is the best source to instil the spirit of voluntary work among the students and teachers through sustained community interaction. Our NSS volunteers involved special activities like, National Integration Camp, State Employability Skill Training Programme, Blood donation camp, Health check-up for students and staff,

To understand our culture, heritage and festivals, the college has conducted International Yoga Day, World Music Day, National Handloom Day, Traditional Day, celebration of Bathukamma festival etc.

To create awareness on various issues, the institution has organised programs on Road Safety & Traffic Rules, Oil & Conservation, food safety and traditional foods. Haritha Haram program

To sensitize the students and the staff about the societal and other environmental issues, the college has conducted various programs like Haritha Haram, Ecofriendly Ganesha, Organ donation, Aids Awareness rally, Rally for Rivers, Aids Awareness rally etc.

To update the Knowledge about the subjects of the course, various seminar were conducted like “Health and Hygiene, “Digitization: E-Sensitization and E-Learning, Tourism in India, Plant Science Research etc.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	42 acres			
Class rooms		04		
Laboratories				
Seminar Halls	04			
No. of important equipments purchased ( 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others		More Cameras installed; 6 rooms in Hostel		

#### 4.2 Computerization of administration and library

Library automation

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1,05117	6329869	197	60000	105314	6389869
Reference Books	13,761		312		14,073	
e-Books	-	-	-		-	
Journals	83	384030	9	16960	92	410990
e-Journals	All the journals from Osmania University website can be accessed					
Digital Database	-					
CD & Video	Audio cassette: 131 Cd's:115					
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept	Others
Existing	151	07		01				
Added	04	-						SCI-FINDER in library
Total	155	07		01				

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc)

#### 4.6 Amount spent on maintenance in lakhs:

i) ICT	591216
ii) Campus Infrastructure and facilities	590697
iii) Equipments	797258
iv) Others	256449
<b>Total :</b>	<b>2235620</b>

## **Criterion – V**

### **5. Student Support and Progression**

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The Institution provides full support to the students in all aspects. It involves providing them with remedial classes, counselling, and special help to students with disabilities.

#### ✓ **Students with physical disabilities**

- For the visually challenged students' special computer facilities and audio facilities are provided. i-pods to record the lectures have also been provided. Since 2013, i-pads have been provided for visually challenged students of PG as an introductory move.
- The college pays 'reading charges' of Rs,100/- pm, from June to March, every year to the visually challenged students. This is later reimbursed by the university.
- A Special software called JAWS has been provided for in the Cyber Center for the Visually impaired students. This software was also installed in the systems of the Commerce Department when they had a few visually challenged students in B.Com(computers). This software can read out programmes which enables the visually challenged students to execute programmes.
- Scribes for the exams are provided. The expenses for the scribes are borne by the college.
- Although hostel facility is not provided in the 1st year, yet, admission to the hostel to the disabled students is given in the 1st year itself.
  
- For the physically challenged students, tricycles are sponsored by the college.
- A ramp in the new mess has been constructed for these students to facilitate easier movement. The college also proposes to have a ramp constructed in the other blocks as well for these students.
  
- There is complete exemption of tuition fees, examination fees and mess charges for the students with any kind of physical disability.

### ✓ **Overseas students**

There is no specific support service, but the concerned faculty counsels the overseas students when required. The university is directly responsible through ICCR and UFRO. The Examination Branch releases the exam schedule much in advance and is posted on the college website which is of immense help for the foreign students to plan their schedule. .

The college promotes the participation of students in various National Events and extracurricular activities like NCC, NSS, sports etc. To this effect, the college helps them in various ways, viz.

- They are given 100% attendance for the entire duration of their absence when representing the college for various events
- Retests are conducted for them
- Additional help for studies is provided by giving them study material, extra classes etc
- The college also provides encouragement by providing financial support to take care of their dietary requirements and uniforms to facilitate participation.

### ✓ **Medical assistance to students: health centre, health insurance etc.**

The Health Centre in the campus provides first aid facility and attends to the general health problems of students and staff of the college. A general physician's services are provided daily from 10 a.m to 4 p.m., and a gynecologist attends to gyneac problems twice a week. Apart from this the health centre also conducts regular health camps and awareness programs. The PG Students have been provided with Health Insurance Cards in the year 2010-11.

- The medical health center of OUCW is equipped with 2 rooms, 1 hall, and 3 beds. It also includes 2 BP apparatus, one weighing machine, one height calculating meter, 2 screens, one examination table. The health centre has one chief medical officer, one nurse and one ayah.
- The medical facility in OUCW health center is utilized by teaching and non teaching staff, both hostel and day scholars.

- The health centre caters to medicines for all general cases like viral fever, common cough and common cold, asthma, typhoid fever. Jaundice, urinary tract infections, arthritis, neuralgia, leucorrhoea, dysmenorrhoea, polymenorrhoea, skin allergy, insect bite, tonsillitis, sinusitis, acute diarrhoea, gastritis, abscess, constipation, dehydration, haemorrhoids, hypotension, bronchitis, dental problems, glossitis, acute pharyngitis, rat bite, renal colic, conjunctivitis, eczema and other generalized diseases.
- It provide medicines for prolonged diseases like Anemia, Hypertension, and diabetes.
- It provides first aid for accidental burns, emergency medicine for asthma, insect bites, convulsion, accidental injuries, severe abdominal pain, high pyrexia etc.
- For other emergencies, patients are referred to Government hospitals. For emergencies the centre hires 108 ambulance for hostel students and parents are informed. If the patient is from hostel, the hostel warden is informed.
- The Health Centre advises the students to follow a diet chart to overcome nutritional disorders and the Nutrition Department is requested to guide and educate them about deficiency diseases.
- It counsels students for depression in collaboration with the Psychology Department .
- Awareness classes are taken for gynaec problems, health hazards and personal hygiene .
- The Health Centre receives an amount of Rs. 49,000 per annum (Rs.39,000 from Osmania University and Rs.10,000 from self finance) for medicines.
- Other than these, the Health Centre also helps the students by giving them monetary assistance if the need arises.
- It conducts extension activities by way of having lectures on various health issues and their solutions.
- Various Health Camps are conducted viz.,  
Blood donation camp,, hepatitis vaccination camp,, Ophthalmology camp, Dermatology , dental camp, gynaec camps etc.

### ✓ **Publication of student magazines**

*Vasudha*, the students' magazine is brought out every year. It reflects the creativity of the students through various articles, anecdotes, experiences, pictures etc. The college also encourages the students to be an active participant in bringing out the magazine by not just being a contributor but also a part of the Editorial Committee. A group of Student Editors work

alongside diligently to bring out the College Magazine. The highlight of this magazine is that it contains articles in English, Hindi, Telugu and Urdu and French. To encourage students to participate in competitions, *Vasudha* has taken one step forward, by including the prize winning entries of Essay Writing and Creative Writing Competitions.

#### 5.2 Efforts made by the institution for tracking the progression

The Institution maintains a database of students on the Alumni Website so that they can keep a record of the students' achievements.

5.3 (a) Total Number of students

UG	PG	Ph. D	Others
3215	1252	-	-

(b) No. of students outside the state --

-
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(c) No. of international students

29
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This Year (2017-18)						Last Year(2016-17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
433	545	31	2185	21	3215	444	537	297	1851	-	3129

Demand ratio

Dropout %

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
06	205	92	

S.No.	Name of Company	No. of students participated	No. of students placed
1.	Deloitte	30	11
2.	Aakash Institutes	10	02
3.	WIPRO	30	18
4.	TCS	55	35
5.	ETV Bharat	20	07
6.	Chaitanya Techno schools	60	19

### PLACEMENT REPORT

The department of Food and Nutrition, University College for Women, Koti, has conducted campus drive for the Final Year students of B.Sc Nutrition and Food Technology and M.Sc Nutrition and Dietetics on 10th April 2018 in the PG seminar hall from 10:00am to 4:00 pm. About 6 organizations had participated and conducted the interviews for the registered candidates.

The organizations are

S.No	Organization	Nature of Job	No of Candidates attended	No of candidates Shortlisted
1	Healthee living E solutions pvt.ltd (Health care company)	Jr/ Sr Dietitians	M.Sc- 15 B.Sc- 19	-----
2	Talwalkars Fitness Ltd	Dietician	M.Sc- 10 B.Sc- 33	M.Sc- 5 B.Sc- 16
3	VLCC (Beauty and Fitness Centre)	Dietician/ Nutritionist	M.Sc- 8 B.Sc- 13	-----
4	Fernandez Maternity Hospital	Dietician/ nutritionist	M.Sc- 15	M.Sc - 8
5	True weight Centre pvt.ltd	Nutrition Coach	M.Sc- 8	-----

### 5.8 Details of gender sensitization programmes

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### 5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	National-33 University-32	National-Rs.1000/- UniversityRs.500/-
Financial support from government	-	-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	02	Rs.2500/-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

Under **NSS**, the students of this Institution take up various initiatives of social relevance. The objectives of NSS are to awaken social conscience in the students and provide them with an opportunity



to get closer to the society to know the needs and problems in the community and to acquire leadership qualities.

As a part of regular activities, volunteers actively take part in various activities like International yoga day celebrations, Organ Donation, Rally for peace, Rally for Rivers, Walk to Create awareness on breast cancer etc.

A few of the programs conducted in 2017-18:

Volunteers have participated in state level youth workshop on conservation of Bio-Diversity, Rally for Rivers, Haritha Haaram, Two day seminar on Tourism in India, Mega special camp on Beautification of OU, children art festival-2018, Swachh Bharath campaign, OU Centenary Walk.

Through Haritha Haaram the volunteers created an awareness on the importance of trees, environmental changes, ways to reduce pollution and how environment is a part of our. The Students exuberate with a feeling of pride for being a part of Swachh Bharat drive at Osmania University during the Centenary Celebrations.

Volunteers participated in blood donation camp for thalassemia patients and a seminar on it organized by NSS Cell, UCW in coordination with Helping Hands Foundation.

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_--

\_\_\_\_\_

Yes. The College has Grievance Redressal Cell for the staff and students which redresses the grievances as and when they arise. The student counselors receive grievances from the students and they categorize the problem and submit the matter to the respective Heads of the departments. The head takes it up with the college authorities and solves the issue. Once the grievance is addressed, periodic re-assessment is done to ensure the correctness of the solution. It may be noteworthy to mention that students feel free to meet their counselors/mentors and express their grievances. Every student in the college has free access to all authorities including the Principal.

Suggestion boxes are also placed in the Administrative Block for students who don't want to speak out their problems. These boxes are periodically reviewed and measures are taken to address the problems.

The grievances which were redressed, range from problems in learning, to attendance shortage to water scarcity etc.:

- The complaint of the slow learners/regional media regarding their understanding about the subject is addressed by arranging remedial classes.
- Students who missed the Internal Assessment Tests were given a chance.
- Attendance Shortage with genuine reasons were given consideration.
- Students complained against the attitude of certain members of both the teaching and non teaching members which have been addressed.

Students have been demanding an extension branch of SBH in the college on a permanent basis. Though the college could not do it on a permanent basis, however, during admissions and examinations, the bank facility is arranged in the college itself.

It is planned to provide online payment facility for students

It is planned to construct a new hostel to accommodate 600 students.

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### **State the vision and mission of the College.**

**VISION:** Strive to be a College of Excellence Empowering Women.

**MISSION:** Make young women strong and confident by imparting transformational education that is intellectually stimulating and academically inspiring and address the issues of gender in all their complexities in an effort to achieve optimum empowerment.

##### **OBJECTIVES:**

- √ To offer quality education to women and contribute to their overall development.
- √ To provide an environment conducive to realization of the students' full potential.
- √ To empower girl-students with information and awareness that enables them to cope with the challenges at various levels and in different spheres.
- √ To train them for varied skilled roles and professions.
- √ To enable students grow into socially aware, independent, able and responsible individuals and global citizens.
- √ To sensitize and equip learners with skills, attitudes, and habits of learning that would help them to adapt themselves to the ever changing needs and demands make them handle fluctuating complexities of life.
- √ To strive for excellence in the fields of teaching, research and employment.

##### **Objectives Realized Through:**

- √ Scientifically conceptualize and diligently planned Undergraduate, Postgraduate and Diploma courses. These courses are periodically reviewed, evaluated and upgraded as per the needs and demands of the stakeholders.
- √ Short term courses which provide skill oriented expertise and value added approach to learning.
- √ Extension activities like Literary and Co-curricular programmes, Sports, NSS and NCC which provide learners a healthy approach and attitude towards life and an overall development of their personality.
- √ Remedial classes and Placement services provide linkages between courses, college and stakeholders.

#### 6.2 Does the Institution has a management Information System:

The college posts the activities undertaken on the face book immediately serving the purpose of communication to stakeholders; though there is no formal management system.. Communication of information relating to any activity of the college is through meetings, circulars, notices, e-mail, SMS, phone calls, student and staff assembly. Daily programmes are displayed digitally in the Administrative Block.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

#### **Curricular Aspects:**

In its unstinted efforts to provide quality and value added education to the women students, The Departments revise and update the syllabus from time to time keeping in pace with the market demand.

- √ ICT and e- learning modules are incorporated in the syllabi for making the curriculum both inclusive and exhaustive.
- √ Department of Commerce as a part of the Internship Program to the B.Com II year Taxation students continues to organize a one week program on Taxation- Concept and Scope, Calculation, Computation and Compliance in collaboration with Income Tax Department. The department was successful in bringing Tax Officials, Academicians and the students on the same platform for interaction.
- √ The Department of FSM continues to practice of providing practical orientation with the theory taught in the class.
- √ Food adulteration practical in the second semester are conducted on the food samples obtained by the students from their houses to carry out quality analysis. This practice will create awareness about various brands of foods thereby increasing their horizon of learning.
- √ In the third semester the students are asked to collect samples of various packaging materials used for foods for food packaging practical. They have to display the same in the form of a scrapbook along with a brief note. This helps them to identify various packaging materials and legislature involved with it. This practice creates market awareness as well as societal consciousness and is assessed for 10 marks.
- √ Samples prepared and developed by students in semester III food preservation and sensory evaluation are preserved and carried over to semester IV for carrying out practical. Students carry out microbial analysis for their samples. By this practice they know the actual meaning of preservation which is different from preparing a tasty dish. Shelf life is one of the major aspects of value addition which is the most sought after factor in food sustainability.
- √ The basic aim of this optional subject is to develop awareness about food, its quality, preservation, packaging, safety and commercialization. Entrepreneurial development paper is taught in theory. Students are made in to two groups, they are asked to develop two products for which they contribute money .Every factor involved with production and marketing are experienced by them. This helps in encouraging in self employment and real vocationalization of the subject.

### 6.3.2 Teaching and Learning:

The teaching methods adopted by the faculty for effective teaching learning process are ICT enabled teaching, computer assisted learning, case studies, field trips, Seminars, industrial tours, projects, assignments.

### 6.3.3 Examination and Evaluation:

The automation of the Examination Branch enabled the branch to conduct the exams smoothly and maintain confidentiality and declare the results on time.

### 6.3.4 Research and Development

Research has always been the integral part of this institution. The staff never deter from continuous up gradation of knowledge. They actively participate in the workshops, seminars, Conferences, orientation programs, publication of articles in the reputed journals and pursue major and minor research projects.

- √ Some of the faculty members have a collaborative research programs with leading scientific research institutes like NIN, IICT, ICRISAT etc with the enhanced knowledge and skills they are successful in contributing to the knowledge based education to the students.
- √ The department of Botany maintains a Green House for the cultivation of medicinal plants which is constructed with temperature and humidity control. The well maintained Botanical Gardens and Green House of the department are very useful for the laboratory and research studies and enables the students to carry out live experiments and facilitates campus field works by students from other institutions.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ✓ Barcode printers and scanner, new genlib –library software inflibnet, Automation software at the library enables to access the library information on line e-journals are accessed with OU websites.
- ✓ 146 computer systems with WIFI facilities.

### 6.3.6 Human Resource Management

The teaching, learning analytical skills of the teachers are enhanced by attending orientation and refresher courses and other curricular development programmes.

### 6.3.7 Faculty and Staff recruitment

Posts are sanctioned and filled up by OU as per UGC norms.

### 6.3.8 Industry Interaction / Collaboration

- ✓ Industry representative is one of the members of BOS.
- ✓ Campus placements to various industries
- ✓ Students visit industries/organisations for their internship programme/projects.

### 6.3.9 Admission of Students

From the Academic Year 2016-17 onwards the admissions to UG courses to all the colleges in the Telangana State are done by TSCHE under the process DOST (Degree Online Services, Telangana). Admissions for all the colleges including Autonomous and Constituent colleges were done by DOST. Attendance rules, examination, evaluation system are provided in detail in the hand book/Prospectus. A transparent admission process is adopted.

College notice boards provide information on admission schedule.

#### 6.4 Welfare schemes for

Teaching	Cooperative society loans
Non teaching	Festival advance, House loans
Students	Health Insurance

6.5 Total corpus fund generated ---

6.6 Whether annual financial audit has been done Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	University
Administrative			Yes	University

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

PG Exams and Results declaration are made by Osmania University.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college has an Examination Committee which meets before and after the exams to take important decisions relating to exams.

- ✓ A decision has been taken to conduct Instant exam, Completion test for final year registered students who have failed, so as to help the students to complete the course.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

#### 6.11 Activities and support from the Alumni Association

The alumni meet for the year 2017-18 was conducted on 15<sup>th</sup> December 2017. A large number of Alumni gathered at Esra Hall and Cherished their fond memories of the college. The recently passed out students who were pursuing their higher education express their association with the college and revalued that they imbibed here

Planning for Women Congress and Alumni meet to be conducted as part of Centenary Celebrations of OU were discussed.

#### 6.12 Activities and support from the Parent – Teacher Association

#### 6.13 Development programmes for support staff

- ✓ The support staff is trained in computer as work in exam branch and library were automated.
- ✓ The office staff was given training at OU in Accounting and Auditing to improve their accounting skills.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ✓ Under Swacch Bharat, our students have taken up massive clean and green programme.
- ✓ The college has planted various saplings under clean & green program to fall in line with the C.M's initiative “ Harithaharam”.
- √ **Plantation:** Vanamahotsava – A major tree plantation program in collaboration with the forest Department, involving NSS, NCC, Staff and all students is carried each year, soon after the arrival of monsoon.

The tree plantation programs are regularly organized by the College, earmarking important occasions. The department of Botany maintains a botanical garden in about two acres of land out of five acres earmarked for the purpose. The garden has a wide range of collection of plants of one forty species approximately, consisting of medicinal plants, angiospermic flowering plants, besides many endangered plants. Plants are labeled and numbered. It also maintains water ponds for growing aquatic flora. For enriching Botanical Garden the department of Botany conducts periodically tree plantation programs by purchasing them from various centers. It plays an important role in reconnecting people with the world of plants, educating them, neutralizing the effect of pollution apart from creating an ambience rich with greenery.

- √ **E-Waste Management:** It is done by a centralized scrap management (ICT and other scrap disposal) committee.

## **Criterion VII**

### **7. Innovations and Best Practices**

#### **7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.**

A Woman's cell was instituted by the college and was inaugurated by Ms. Geeta Goti, CEO, Women's hub, Hyderabad on 21<sup>st</sup> March, 2018. The objectives of cell include *Empowering Women* through various workshops, seminars and conferences aimed at sensitizing women on issues of Capacity building, Career Guidance and higher education opportunities programmes, Leadership development programmes, Entrepreneurship development programmes, skills development programme, employment opportunities, Women security and self defense programmes etc. These programmes aim to achieve Gender equity and respect.

To mark the occasion, a two days workshop on 'Women Awareness and Health Management' on 21<sup>st</sup> and 22<sup>nd</sup> March. The first day began with lectures by eminent speakers like Ms. Chetana, ACP, Sultan bazaar and by Dr. Balamba, senior Gynaecologist.

A free health camp for women was organized by APOLLO hospitals on the second day and comprised of blood profiling, height, weight and BMI analysis. A large group of students and teachers participated in the workshop and benefited from the free health camp.

#### **7.2 Provide Action Taken Report (ATR) based on the plan of action decided at the beginning of the year**

A proposal of Biogas production and Biodisposing of sanitary pads was initiated. In this direction, consultation with Scientists in various organizations was taken up and invitation for quotations for the purchase of Biogas plant have been initiated.

As for the biodisposing of sanitary pads, the trials for protocol identification are still on.

#### **7.3 Give two Best Practises of the institution**

##### **TWO BEST PRACTISES ADAPTED BY THE INSTITUTION:**

Teachers:

Practise 1: Encouraging Multidisciplinary Seminars and Workshops for collective advancement of Teachers of all the Departments of the college:



Various Multidisciplinary teacher training workshops / Seminar / Conference were held by the Institution to provide the teachers with an opportunity to interact with experts from different fields and to understand the implications of the impact of different fields of knowledge in their field of specialization. The important activities in this pursuit were Two Day National Workshop on “Digitisation: E- Sensitisation & E- Learning”, on 7 th& 8th September, 2017 and a Two Day multi-disciplinary National Seminar on “Tourism in India: Prospects and Challenges”, organized on 19<sup>th</sup> & 20<sup>th</sup> January, 2018.

Students:

Practise 2: Various Awareness Programs were conducted on Digital Eye Strain; Road Safety & Traffic Rules; Food safety challenges; National Handloom Day; Rally for Rivers; “Health and Hygiene” giving inputs to the students for improved living conditions.

### **7.3.1 Give details of any two best practices which have contributed to better academic and administrative functioning of the College.**

1. Administrative:

The constitution of the Women’s cell enhanced the security to women of all cadres in the college, contributing to a healthy relationship amongst the staff and students. The opportunity of openness boosted the confidence of all individuals and improved the readiness to team work considerably.

2. Academic:

The Skill oriented and Certificate courses offered by ‘Department of Commerce’ enhanced placement opportunities for the student sand created new opportunities to teachers, as well.

The Multidisciplinary Workshops and Seminars is a hub of ideas for extending research activities to newer areas.

**1. Title of the Practice:**

**2. Objectives of the Practice**

What are the objectives / intended outcomes of this “best practice” and what are the underlying principles or concepts of this practice (in about 100 words)?

### **The Objectives:**

**What are the objectives/intended outcomes of this “Best Practice” and what are the underlying principles or concepts of these practices (in about 100 words)?**

Practise 1: The Multidisciplinary events encourage teachers to develop a collaborative and holistic view of academics within and also outside the Organization. It supports fruitful interactions and contributes to greater knowledge database, enabling the teachers to accomplish better Research and teaching outcomes.

Practise 2: Creates a general awareness amongst students on ‘effective life style and environmental changes’ needed to enhance the living standards.

### **The Context:**

**What were the contextual features or challenging issues that needed to be addressed designing and implementing this practice (in about 150 words)?**

Practise 1: The identification of the subthemes to suit the needs of all faculty from various departments was an issue that was thought out carefully during design. Finding Resources with a multidisciplinary collaborative project expertise to address and answer the questions raised by the participants was a challenge.

### **The Practice:**

**Describe the practice and its uniqueness in the context of Indian Higher education. What were the constraints/limitations, if any, faced (in about 400 words)?**

Multidisciplinary workshops/Conferences/Seminars are the need of the hour as it is very important for a teacher to have a holistic view of the curriculum planned. They must be aware of the applications of the various fields of study used to develop a concept, so that the teaching output ensures apt delivery of all required knowledge by the students, thus, resulting in better equipped student population.

Also, Multidisciplinary approach to teaching broadens the teacher’s knowledge base, thus encouraging them to be more open to novel ideas. A teacher’s openness to novel concepts in turn encourage ‘Inquiry oriented education and Critical thinking capabilities’ in a student, both absolutely necessary for developing scientific temper and independent learning.

**Evidence of Success/ Outcome (target groups)/(Students):**

**Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate (describe in about 200 words)?**

After attending the awareness programmes, the students understood the risks involved in the unchecked use of gadgets, both personally and professionally. They are more aware of the food products they consume, the ingredients involved in the said foods, the general benefits or risks of purchase/consumption the products in question, the adulteration processes used and their rights as consumers. Their role and necessity to choose eco-friendly and society friendly products to better their own as well as their support group's life style, has been clearly demonstrated, in the general interactive surveys undertaken. Moreover, the interactions also revealed that they are more responsible and concerned about the hygiene of their own person as well as that of their surroundings. The health practises have been implemented wherever possible.

**Problems Encountered And Resources Required:**

**Please identify the problems encountered and resources required to implement the practice (150 words)?**

Financial support, willingness, Venue, limiting of the audiences to a particular number and expertise of the Resources from various Organizations who participated in the events were some of the problems encountered.

**7.4 Contribution to environmental awareness/ protection**

A Harita haram programme was held in the campus where students and staff were encouraged to plant and maintain trees. 100 saplings were obtained from different Government Nurseries, maintained by the State Government Forest Department. The collection of saplings included Fruit trees like Mango, Orange, Sapota etc, Ornamentals and also some tree species. The saplings were planted near Sports block, Library and also in the Abdul Kalam corner.

Students participated in the making of eco friendly Ganesha organised by Ecoclub, Dept. of Botany.

## PLANS OF THE INSTITUTION FOR NEXT YEAR

To get the biogas plant running

Biodegradation of Waste.

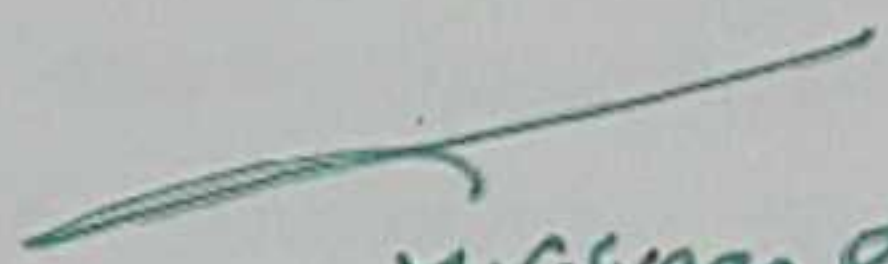
**7.5 Whether environmental audit was conducted Yes ( ) No ( )**

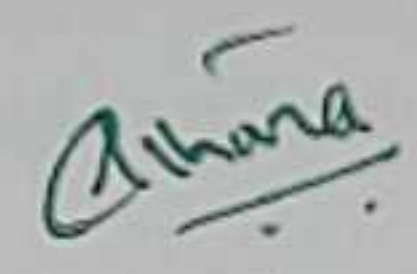
**7.6 Any other relevant information the institution wishes to add (for example SWOT Analysis)**

### **8 Plans of the institution for next year**

1. To get the biogas plant running
2. Bio degradation of waste
3. To start online payment of fees this would be very much helpful to the students
4. Bio disposal of sanitary pads.
5. Installation of solar energy power plant.
6. It is proposed to construct new hostel which can accommodate 600 students.
7. It is planned to renovate the conference hall (Esra hall).

8. ICT enabled classrooms by procuring LCD projector for power point presentation mode of teaching.

  
Name M.V. Suresh RAO  
Signature of the Coordinator, IQAC

  
Name Prof. Prashanta Athma  
Signature of the Chairperson, IQAC

### **Commencement of Classes**

III/V Semester	5 <sup>th</sup> June 2017
I Semester	19 <sup>th</sup> June 2017
Short vacation	20 <sup>th</sup> September - 2 <sup>nd</sup> October 2017
Last day of instruction	13 <sup>th</sup> October 2017
Practical Exams	16 <sup>th</sup> October - 27 <sup>th</sup> October 2017
Semester End Exams (Third and Fifth)	06 <sup>th</sup> November 2017
Semester End Exams(First)	18 <sup>th</sup> November 2017

### **Commencement of Classes**

II/IV/VI semester	4 <sup>th</sup> December 2017
Short vacation	8 <sup>th</sup> - 15 <sup>th</sup> January 2018
Last Day of Instruction	24 <sup>th</sup> March 2018
Practical Exams	26 <sup>th</sup> March - 31 <sup>st</sup> March 2018
Semester End Exams	2 <sup>nd</sup> April 2018